

## Freedom of Information Act Status Report January 1, 2014 – March 31, 2014

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### Office of Environmental Information

Freedom of  
Information Act  
Coordinator:  
Shavonne Simms

Reporting Period:  
FY 2014 2nd Qtr.

FOIA Processing Status	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Open Requests Received Prior to FY14	28	0		
Requests Received in FY14	32	2		
Requests Processed in FY14	55	0		
Pending Requests	5	2		
Overdue Requests	2	1		
Percentage of Requests within Time Limit	60%	50%		

Oldest Requests for OEI	Dated Received
EPA-HQ-2014-004019	02/27/2014
EPA-HQ-2014-004681	03/17/2014

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Office of Environmental Information  
National Freedom of Information Act Program

*Note: Please see page 2 for Status Report legend.*

## **Status Report Legend**

### **Open Requests Received Prior to FY14**

FOIA requests received prior to January 1, 2014, that were not closed as of March 31, 2014. This number is included in "Pending Requests".

### **Requests Received in FY14**

FOIA requests received from January 1, 2014 through March 31, 2014.

### **Requests Processed in FY14**

FOIA requests closed from January 1, 2014 to March 31, 2014, without regard to when the request was received.

### **Pending Requests**

All FOIA requests not closed as of March 31, 2014. This includes requests that are being processed within the 20 working day time limit and requests that are overdue. Any request that is not closed is pending.

### **Overdue Requests**

All FOIA requests that have not been processed within the 20 working day time limit are considered over due.

### **Percentage of Request Within Time Limits**

The percentage of FOIA requests that are not overdue.